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| How to prepare an abstract for the DGfS 2023 booklet in A5 size. Maximum length is one page. |

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The paper format is A5. The margins are 2.2 cm on all sides. Font size is 9 point Times New Roman for the body of the text and 10 point Calibri for the Title. The line spacing is multiple: 1.05. You can use the standard tabstops (distance 0.5 cm) for simple aligning. Note that the second line in examples like (1b) has no space above it (first lines in paragraphs and examples have 3 points space before them, the first line of the references has 6 poinst space before it).

(1) a. Phonetics: [fəˈnɛtɪks]

b. Semantics: [[ *Bill likes her*2 ]] *w*,*g* = 1 iff Bill likes *g*(2) in *w*

For examples with glosses it might be worth considering inserting tables as we have done for the next example (you can make the table visible when you turn on the table grid lines). The cells of the table have no inner margin on the left, and an inner margin of 0.1 cm on the right. The first column is 1 cm wide.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| (2) | weil | das | ein | deutscher | Verbendsatz | ist | (Lenerz 1977) |
|  | *because* | *that* | *a* | *German* | *verb.final.clause* | *is* |  |

‘because this is a German verb-final clause’

You may use underlying tables in order to make symmetrical syntax trees, see (3b). These tables have a specified height for the rows (0.8 cm) and for the tree segments (1.1 cm). As you can see, the lines of the tree segments cross the junctions of the table grid lines, and the labels are in the middle of the cells.

(3) a. This is a simple tree.

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| --- | --- | --- | --- | --- |
|  | XP |  |  |  |
| This |  | YP |  |  |
|  | is |  | ZP |  |
|  |  | a simple tree | | |

b.

Do not forget to include references. These are 8 point.

References: • Formster, D. & F. Page (1989). Easy formatting. In M. Doku (ed.), *Style Guides*. Cologne: Publish Hus, 31–36. • Font, S. (2008). *Font Survey*. Cologne: Quick Press. • Linetype, U. (2018). Easy tables. *The Styles Journal* 20(3), 7–35.